

From:

Civil Surgeon

Ambala

To:

Mission Director NHM

Haryana Panchkula

No: NRHM/AMB/2024-25/1267

Dated: 9/9/25

Sub: Regarding uploading advertisement for recruitment of various posts under ATF unit under Mental Health Programme Ambala

In ref. to the subject cited above kindly make the necessary arrangement for uploading the uploading advertisement for recruitment of various posts under ATF unit under Mental Health Programme Ambala on NHM Website nhmharyana.gov.in.

Encl: Copy of Advertisement


Civil Surgeon

Ambala 

**District Health & Family Welfare Society
O/o CIVIL SURGEON, AMBALA
Recruitment Drive**

Eligible Candidates may appear in the office of Civil Surgeon, Old Civil Hospital, Polytechnic Chowk Ambala city for the recruitment of below mentioned posts for ATF Ambala under District Health & Family Welfare Society, Ambala. Posts are purely on contractual basis for fixed contract period up to 31-03-2026 and likely to be extended strictly on the performance basis or further administrative approval. **Recruitment Drive will be conducted on dated 19-09-2025**

SrNo	Name of post	Place of posting	Essential Qualification and Salary
1	Medical Officer No. of post :1(UR)	ATF, Ambala	(i) MBBS from Recognized institution along with Medical Council registration (preferably MD or equivalent qualification Psychiatry). (ii) Age limit : 18-65 yrs. Consolidated Salary: Rs.60,000/-pm
2.	Nurse No. of post :1(UR)	ATF, Ambala	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric. Age limit : 18-42 yrs. Consolidated Salary: Rs.20,000/-pm
3.	Counsellor No. of post :2(UR)	ATF, Ambala	(i) Graduate in Psychology/Social work/Sociology (Preferably Masters in above discipline) (iii) Hindi /Sanskrit up to Matric. Age limit : 18-42 yrs Consolidated Salary: Rs.20,000/-pm
4.	Data Manager No. of post :1(UR)	ATF, Ambala	(i) Graduate in any discipline (preferably with qualification/experience in computer Application) Age limit : 18-42 yrs Consolidated Salary: Rs.15000/-pm

Important Instructions:

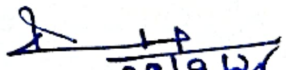
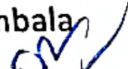
- Venue for Recruitment : Office of Civil Surgeon , Ambala**
- No TA/DA will be paid for attending the recruitment Process.
- Full Particulars along with Contact number, email id, Postal address with PIN CODE, two passport size photo and attested copies of Educational Qualification(10th ,12th ,graduation, post graduation and others if applicable) (all year DMC), Registration Certificate (if Applicable) ,experience certificate, residence proof (as per selection criteria attached) in original and in photocopy should be carried along with at the day of recruitment drive.**
- There will be no written test & computer test for any post.
- Revised criteria of selection vide MD NHM letter No NHM/Admin/HRC-1/2022-23/10885-905 dated 20-03-2023 will be applicable for all posts.**
- The applicants are advised to visit the website <http://nhmharyana.gov.in> for any changes in schedule or the status of their application on website only. Applicants are advised not to visit personally in the office of undersigned or contact any person in this office for the same. Any candidate found canvassing or influencing the Selection process or approaching the selection committee or any person related to the working of this shall be disqualified and his candidature will be rejected immediately without giving any reason. Any person or candidate found using unfair means to influence the selection process shall be debarred from selection and his/her candidature shall be rejected.
- If at any stage it comes to the notice of selection committee that wrong information has been provided by the candidate then his/her candidature will be cancelled and legal proceedings will be initiated against the candidate. District authorities has right to

- correct any clerical mistake found at later stage of recruitment process. Applicant shall not claim for such inadvertent clerical mistakes, if any.
8. Selected candidate shall not have any right for claim for Regularization of his/her services as it is purely contractual post subject to approval year after year.
 9. The candidates whose services have been terminated from any Govt./semi Govt./Corporate Board on disciplinary basis will not be eligible for these recruitments. person whose enquiry pending in criminal case/FIR is lodged will also be considered as not eligible.
 10. If any candidate during documents verification is found absent, his/her candidature will be cancelled without any notice. Original documents in support of academic qualifications and work experience certificate have to be produced at the time of documents verification on the given date for the same. It is strictly directed to all the candidates that they should produce all the original eligibility documents at the time of document verification. No documents will be accepted after the documents verification date.
 11. Candidates applying for a post must ensure that they fulfill all the eligibility conditions. If it is found that applicant does not fulfill any of the eligibility condition or information given by Candidate is false or incorrect then their candidature/ Appointment will be cancelled and selection terminated.
 12. If a Candidate has passed his/her education from Private/Deemed University then he/she has to submit UGC approved certificate duly signed by the concerned University and Course for the period of concerned year of passing.
 13. Application form is attached, applicant may download the same and submit the same at the date of recruitment drive.
 14. Preference will be given to the candidate residing in local area. Local area weight age only be given at the time of documents verification on producing any three documents out of six documents given below (i) Caste and Domicile certificate with address and the photo issued by the state Govt. (ii) Voter Card ID (iii) Ration Card with address (iv) Parivar Pehchan Patra (Family ID) (v) Passport (vi) Electricity Bill (not older than last three months), 3 out of these (i) to (vi), at the time of document verification. Submission of local area certificates after the date of documents verification will not accept and shall carry zero weight age.
 15. Posts can be increased, decreased or withdrawn by District Authorities (Civil Surgeon, Ambala) without any further notice.
 16. Performance of appointed candidate will be reviewed after every 3 months. Continuation of service will be considered on the basis of performance & if performance is found unsatisfactory at any stage then said contract can be terminated.
 17. Weight age of experience will be provided to only those candidates who have experience from any state Govt./ Semi Govt./ UT/any Govt. Board/Corporations. Only those experience certificate will be entertained showing salary, proper time period, dispatch Number with date, signature seal and stamp etc. it is mandatory to attach salary slip/ salary proof with application form. Appointment letter will not be considered as an experience.
 18. The right for final recruitment is reserved with Selection Committee, DH&FW Society, Ambala.
 19. For any change in schedule, corrigendum, updates, eligibility list etc, no separate information will be given to candidates individually. For these updates candidates are advised to visit NHM Website i.e www.nhmharyana.gov.in on regular basis.
 20. Instructions received from State HQ, Haryana Panchkula, time to time or between the recruitment process will be followed accordingly.
 21. **NHM Service Bye Laws will not be applicable for these posts.**

22. Date of recruitment Drive: 19-09-2025

23. For any query kindly contact : 0171-2557473

24. CANDIDATES WHO HAVE ALREADY ATTENDED THE RECRUITMENT DRIVE HELD ON 30-12-2024 VIDE ADVST NO NHM/AMB/2024/4614-15 DATED AA20-12-2024 OF THE SAME POSTS AND SUBMITTED THEIR APPLICATION ,IF THEY STILL INTERESTED FOR THESE POSTS THEN THEY HAVE TO ATTEND THE RECRUITMENT DRIVE AGAIN ON DATED 19-09-2025. THEIR PREVIOUS APPLICATION WILL BE CONSIDERED ONLY IF THEY WILL ATTEND THE RECRUITMENT DRIVE AGAIN ON DATED 19-09-2025. THOSE WHO WILL NOT ATTEND THE RECRUITMENT DRIVE AGAIN , IT WILL BE ASSUMED THAT THOSE CANDIDATES ARE NOT INTERESTED FOR THE ADVERTISED POSTS AND THEIR PREVIOUS APPLICATION WILL NOT BE CONSIDERED.


09/09/25
Dy. Civil Surgeon NHM
Ambala


NATIONAL HEALTH MISSION

Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana
Tel No: 0172-2580124, 2571922, 2570458, Fax: 0172-2580468
Website: nhmharyana.gov.in, E-mail ID: admin.nhmrhry@gmail.com

From, Mission Director,
National Health Mission,
Bays No. 55-58, Sector-2
Panchkula, Haryana

To All Civil Surgeons
Haryana State

Memo No: NHM/Admin/HRC-1/2025/4306-26

Dated: 06/5/25-

Subject: Regarding partial modification in Selection Criteria for recruitment of Staff by the District Health & Family Welfare Society, Haryana on Contractual basis under NHM at district level- Modified.

In partial modification in Table "A" of this office letter no NHM/Admin/HRC-1/2022-23/10885-905, dated 20.03.2023, on the subject cited above, it is informed that, following revised/modified Selection Criteria for the recruitment of staff on contractual basis under NHM at district level be adopted with immediate effect. The modification in the NHM Selection Criteria for district level recruitment has been done after the approval of Hon'ble Health Minister and W/Additional Chief Secretary (H) cum Chairman Executive Committee of State Health Society, Haryana.

Revised Selection Criteria for recruitment of Posts under NHM-District

Sr. No	Existing Components	weightage	Marking Pattern
1	Essential basic Qualification.	30	30 x Percentage 100
2	- Post Qualification relevant work experience in same field in any State Govt./Semi Govt./ UT / any Govt. Board/ Corporation / NHM shall be considered. OR - Post Qualification relevant work experience in same field in private Hospitals/Labs, which are JSI/NABH/NABL accredited /ISO Certified and any other nationally accredited Health Institution only will be considered/admissible at par with Govt. Facilities	10	02 marks for each completed year (Maximum 10 marks).
3	Local area weightage =10 - Weightage of marks "for District applicants": 10 marks (the candidate be a bonafide resident of the district.) - Weightage of marks for "out of the district applicants" : Zero(0) marks *For the recruitment of all posts except MO's & Specialists	10	
	Total marks	50	



NATIONAL HEALTH MISSION

Paryatan Bhawan, Bays No. 35-58, Sector-2, Panchkula, Haryana
Tel No: 0172-2580124, 2573923, 2570458, Fax: 0172-2580466
Website: nhm.haryana.gov.in, E-mail: nhm@nhm.haryana.gov.in

Note: Other terms & Conditions mentioned in previous letter dated 20.03.2023 shall be followed as it is without modification which is reproduced as under:-

Table: B Checklist for acceptable documents as proof of address for General Public is as under:

Sr.No	List of Documents for proof of Address(residential proof)
1	Passport
2	Voter ID Card
3	Ration Card with Address
4	Cast and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill(not older than last three months)

Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.

Instructions:

1. It is clarified that, the recruitment of contractual posts under NHM approved in RoP, should be done with wider publicity in various newspapers through Directorate of Public Relations.
2. It is clarified that, no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The reservation policy of Haryana Government should strictly be followed.

Note:

1. As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.



NATIONAL HEALTH MISSION

Paryatan Bhawan, Bays No. 55-58, Sector-3, Panchkula, Haryana
Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2560468
Website: nhm.haryana.gov.in, E-mail: nhm@nhm.haryana.gov.in



2. In all cases, the final result list will be got approved from respective Deputy Commissioner -cum Chairman, District Health & Family Welfare Society.
3. If there is any query regarding the selection criteria, you may please write or contact Dr. Virender Ahlawat, Dy. Director (Admin), NHM Haryana.

- This letter supersedes all previous instructions regarding recruitment under NHM at district level..

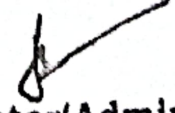

Director (Admin)
National Health Mission
Haryana, Panchkula

Memo No: NHM/Admin/HRC-1/2025/4327-4365

Dated: 06/05/25

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Joint Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
3. PS/HM for information of Hon'ble Health Minister Haryana.
4. PS/Additional PSCM-II for information of Additional PSCM-II
5. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
6. PS/MD, NHM for information of worthy Mission Director, NHM Haryana, Panchkula.
7. PS/DGHS, Haryana for information of worthy Director General Health Services, Haryana, Panchkula.


Director (Admin)
National Health Mission
Haryana, Panchkula

- Paste Passport Size
Photo Here

10. Educational / Professional Qualifications :

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							
Graduation							
Post Graduation							
Any other Course / Diploma etc							

11. Internship / Training (if any): Year(s)

Name of Institution / Organization	Designation	Month(s)		Day(s)		Total period
		From	To	From	To	

12. Total Experience: Year(s)

Name of Institution / Organization	Designation	Month(s)		Day(s)		Pay/Salary / Honorarium p.m.	Total period
		From	To	From	To		

13. Detail of document attached :

14. Declaration : I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date : _____

Place : _____

Signatures of the Candidate